



## COVID-19 POLICIES AND PROCEDURES

### ARRIVAL PROCEDURES

Punctuality is crucial in order to properly enforce our safety procedures. However, any dancer that arrives early will be asked to wait in the car or in a socially distanced line outside the building. A staff member will meet students outside when it's time for them to enter. Our doors will remain unlocked, but only faculty and active classes will be allowed inside. Class observation will be suspended and common areas such as the lobby will be closed to non-dancers. For our Creative Movement class, BDA is allowing only one parent or guardian to accompany the child inside. The designated parent will also be allowed to observe class from our socially distanced lobby seating.

**Anyone entering the building will be required to wear a face mask and asked to use hand sanitizer. No exceptions.**

Upon entering the building, dancers and Creative Movement parents/guardians will be temperature checked and asked the following health-screening questions:

Have you experienced any of the following symptoms in the past 48 hours?

- fever or chills
- cough
- shortness of breath or difficulty breathing
- fatigue
- muscle or body aches
- headache
- new loss of taste or smell
- sore throat
- congestion or runny nose
- nausea or vomiting
- diarrhea

Within the past 14 days have you been in close physical contact (6ft. or closer for a cumulative total of 15 minutes) with:

- anyone who is known to have laboratory-confirmed COVID-19?
- anyone who has any symptoms consistent with COVID-19?

Parents or students that answered "Yes" to any of these questions or who have a temperature greater than 100.4° F will be asked to leave the studio. Any students sent home will still be able to join class virtually or participate with the virtual recording.

## **CLASSROOM PROCEDURES**

Class sizes are limited to enable physical distancing. Studio A can fit up to 20 socially distanced people and Studio B can fit up to 16 socially distanced people. Each studio has 6' x 6' spaces on the floor marked with an "X," and 6' markers at the barres to ensure social distancing. If enrollments exceed these numbers, we will have a sign-up sheet and rotate students out each week. Any students remaining home will still be able to join class virtually.

Classrooms will be cleaned and disinfected before and after each class using disinfectant spray recommended for COVID-19 prevention as well as wiping down all high-contact surfaces. Classrooms will keep all doors open to allow for better ventilation.

There will be no physical contact between dancers at any time. Instructors will use sanitizer and wear gloves in the event that they need to help guide a student's technique.

Hand sanitizer will be available in every studio for dancers to use before touching anything. Dancers must remove their street shoes and have on either socks or tights when entering the studio.

Dancers will have designated spots 6' apart from each other in the classroom where they can store their dance bags, water bottles, and change their shoes.

Instructors will be tasked with enforcing strict social distancing as well as frequent cleaning of all high-contact surfaces throughout hours of operation. Some students may also be assigned to help with cleaning duties to make things more efficient.

## **RESTROOMS**

Please encourage your dancer to use the restroom before leaving the house. The less bathroom breaks needed, the better. Restrooms will be closed unless it is an absolute emergency and are only open to students and faculty. Dancers will not be able to use the restrooms to change clothes so please plan accordingly.

## **STUDENT AND PARENT GUIDELINES**

- Students must come dressed and ready for class.
- Students cannot change clothing anywhere within the building.
- Students should bring the absolute minimum inside the studio and all personal items must be in a dance bag.
- Students must bring their own water bottle. The water fountain in the lobby will not be operational, so be sure to bring a filled bottle.
- No parents or observers will be allowed in the building, with the exception of one parent or guardian with our Creative Movement students. We are asking parents to either wait in their cars or drop off/pick up your dancer when class begins/ends.

- No food or drinks other than water will be allowed in the studio.
- Students should bring an extra mask (they can break or get sweaty).
- Students with multiple classes in one day, that are not back-to-back, must wait in our socially distanced seating in the lobby. They will not be allowed to roam around the building.
- In the event a student is restricted from attending classes due to exposure to COVID, that student will be able to use virtual classes to continue their training until they have been cleared.

### **DISMISSAL PROCEDURES**

Dancers will not be able to wait inside of the building for rides, so please be sure to arrive on time. A staff member will only be outside with the dancers before and after class. Parents can pick students up from our front door. Please be aware that the alley alongside our building is a one-way. You cannot enter it from Oak Street.

### **CLOSURE PROCEDURES**

While we will do everything we can to remain open, if a student or staff member tests positive for COVID-19, a Remind text and an email will be sent out immediately notifying all registered families. Classes will transition to virtual learning for two weeks and the studio will be closed for a deep cleaning. Additionally, in the event of a mandated shutdown, we reserve the right to fully switch to online classes for the health and safety of our students and staff. Details will be determined as needed.

### **END-OF-THE-YEAR PERFORMANCE**

We are planning on having an end-of-the-year performance; however, details are not yet solidified. We will notify everyone within a reasonable amount of time once we have more information.

### **MONITOR AND ADJUST POLICIES**

Broadway Dance Academy at Red Curtain Theatre reserves the right to adjust our classes or policies at any time due to COVID-19. We will send an email should anything change.

**We are committed to doing everything we can to remain healthy and safe, but it is also up to each student to continue following CDC guidelines throughout their daily schedules. We are so excited to see everyone again and can't wait to get started with the new year! As always, we're here if you have any further questions or concerns.**